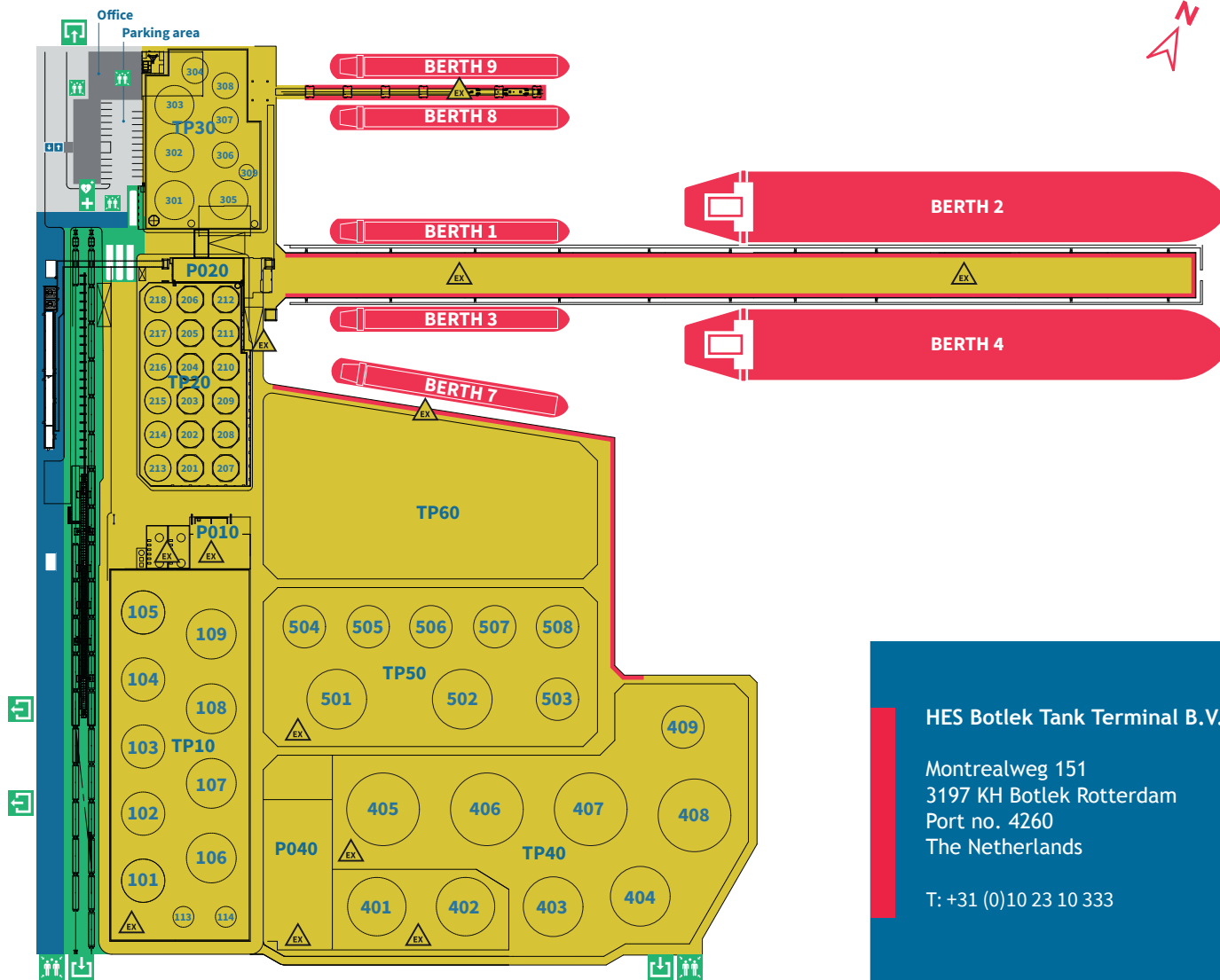




HES Botlek Tank Terminal B.V.

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The Netherlands

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# Safety regulations

HES BOTLEK TANK TERMINAL



WWW.HESINTERNATIONAL.EU

## General Safety Regulations:

The following general prohibitions and obligations are in force across the entire HES Botlek Tank Terminal premises:

- Visitors must register before their visit. Upon arrival, they must first check in at the reception desk with a valid ID.
- Instructions of Botlek Tank Terminal personnel must always be complied with.
- Cooperation during searches is mandatory; upon theft, Sea Port Police authorities will be contacted (filing reports).
- Use of HES Botlek Tank Terminal company property for other than their intended purposes is prohibited.
- Smoking and naked flames are prohibited across the entire premises. (Smoking is only permitted in the designated smoking area).
- The use of alcohol and/or drugs, as well as being under the influence of alcohol and/or drugs, is prohibited across the entire premises.
- Eating and drinking are only allowed inside the company office.
- Use of electronic devices, such as (portable) radios, photo and film camera equipment, for instance (including their use inside vehicles), is prohibited across the entire premises, at the company office.
- Use of -EX mobile phones is accepted.
- Performance of work activities may only be carried out if it is accompanied by a work permit.
- Parking vehicles is only permitted in the designated and demarcated sections of the premises. Vehicles need to be parked backwards.
- Any escape routes and safety measures must be kept clear at all times.
- Maximum speed permitted on the premises is 15km/h.
- Ensure hygiene, order, and cleanliness at the workplace and the office.
- The use of prescribed personal safety equipment is mandatory.
- By a pandemic, such as COVID-19, HES Botlek Tank Terminal follows the guidelines of the government.

## Use of personal protective equipment (PPE):

Wearing PPE is mandatory. Coveralls must be flame-retardant, antistatic and cover the body and limbs.

- Safety helmet;
- Safety footwear;
- Safety goggles;
- Safety area (antistatic and fire retardant);
- Life jacket (only by passing the red lines);
- ear protection (where indicated);
- Personal Gasdetection device (only in yellow area);
- If applicable, a full face mask;
- If applicable, a chemical suit.

Third parties must have their own personal protective equipment (standard PPE). Individuals without the proper PPE will be denied entry. Operating installations is only permitted by authorized HES Botlek Tank Terminal personnel and must be accompanied by a work permit. It is mandatory to speak one of the following languages: Dutch, German, or English. If not, HBTB HES Botlek Tank Terminal reserves the right to deny access.

## What to do in case of evacuation alert:

- 1 During an evacuation alarm, all work permits are void.
- 2 Alert bystanders.
- 3 Assemble at the designated assembly points as soon as possible.
- 4 Wait for instructions from HES Botlek Tank Terminal personnel.
- 5 Keep windows and doors closed.

An alarm test is carried out every 1st Monday of each month at 12pm.

If you see an emergency, report it to the CCR (Central Control Room) right away at Tel no: 0031 (0) 10 231 03 01

## Drivers:

Upon arrival at the terminal, visitors, vehicles, and drivers must comply with the applicable legal regulations and the regulations as stated in the ADR, particularly those concerning the safety, hygiene, and proper functioning of the vehicle equipment used during loading and unloading (see ADR – 7.5.1.1 and 7.5.1.2). Additionally, these individuals must proceed directly to the HES Botlek Tank Terminal office and check in at the reception desk.

## Specific conditions for vehicles on the premises:

The following additional stipulations apply to vehicles:

- During parking and loading, engines and block heaters of the Vehicle concerned must be in deactivated condition, and the vehicle must be on handbrake.
- During loading and unloading all doors and windows of the towing vehicle must be closed.
- Accessing the top of all vehicles is prohibited throughout the entire site. An exception is the opening of a manhole of a tank truck for unloading purposes. In this case, the railing on the truck must be used.
- The driver must remain with the vehicle at all times during loading/unloading.
- Prior to loading, the driver must check that markings and labeling are applied, all valves are closed, and dust caps are in place.
- The compartments of the vehicles must never be entered.
- The tank truck must not show any defects, leaks, or cracks.
- The tank truck and/or tank container/ADR tank must be equipped with a foldable railing.

In the event of deviating or missing vehicle documents, certificates, and/or equipment, or if it becomes apparent that vehicle(s) or driver fail to comply with the directives of ADR article 7.5.1.2, HES Botlek Tank Terminal retains the right to refuse vehicles for loading.

- Vehicles must only be earthed at the designated earthing point.
- Carrying out maintenance and/or repair activities to vehicles on the HES Botlek Tank Terminal premises is prohibited. Such activities are only ever permitted by means of a hot or cold work permit, which has been issued by HES Botlek Tank Terminal personnel; such subject to the conditions stipulated above.

## Sanctions policy:

Failure to comply with the HES Botlek Tank Terminal safety regulations may result in refusal of access to the premises.

